

MIAMI COUNTY COMMISSIONERS  
25 N BROADWAY  
PERU, IN 46970  
June 24, 2013

Chairman Francis called the meeting to order. All members are in attendance.

MINUTES

Commissioner West made a motion to approve the 6/17/13 minutes. Commissioner Hamman 2<sup>nd</sup> the motion and it passed 3-0.

PAYROLL

Commissioner West made a motion to approve payroll. Commissioner Hamman 2<sup>nd</sup> the motion and it passed 3-0.

CLAIMS

Commissioner West made a motion to approve claims. Commissioner Hamman 2<sup>nd</sup> the motion and it passed 3-0.

EMAIL

Commissioner Francis noted that he received an email that was forwarded from the City. The email was from a citizen expressing complaints about Bus 31 S being closed, and the 4-6" humps in the road, which is tearing up the alignment on their car. Commissioner Francis noted that the road would be closed for a couple of weeks and that only those who live in that area are to be traveling on the road. Commissioner Francis also noted that if people are traveling on the road and do not live in the areas around the construction or if people are found moving the barricades, they will be ticketed. The Miami County Sheriff's Department has been writing tickets and pulling people over for traveling in the restricted area.

ASSESSOR

Sara McAuliffe, County Assessor requested from the Commissioners to look at a different software company for assessing purposes. Ms. McAuliffe is frustrated with the current software company and started looking at another vendor. The software would be paid from her Reassessment fund. The Board would like Ms. McAuliffe to get the information on the quotes and then maybe have XSoft come in and make a presentation.

Ms. McAuliffe also requested to that the Board of Commissioners keep Chris Bishop as the appointee for the PTABOA Board. Mr. Bishop is not currently an active realtor as he accepted another job, but does have the qualifications needed to serve. The Board felt that Mr. Bishop would still be qualified and would leave him as the appointee to the PTABOA Board. Ms. McAuliffe will follow-up with Mr. Bishop and confirm that he would still be willing to serve on the board.

ROCK HOLLOW

Terry Smith came before the Board requesting that the roads within Rock Hollow be dedicated back to the county as they have met all the requirements such as bringing the roads up to par and having the Highway Engineer review the signage. The Board received an email stating that the requirements had been met. Commissioner West made a motion to accept Rock Hollow Roads into the County highway miles. Commissioner Hamman 2<sup>nd</sup> the motion and it passed 3-0.

ANIMAL COMPLAINT

Commissioner West noted that he has received a few calls regarding dogs that are not leashed in Mexico and making it difficult for citizens to walk. The Board wanted to remind citizens that there is a dog ordinance that requires homeowners to have their dogs leashed if they are not on their property.

CREDIT CARD POLICY

The Board received a revised draft last week of the new credit card policy for review. They have a few issues that they will address with County Attorney, Pat Roberts.

## MC CONTRACTING

The Board received an invoice for repairs to the 3<sup>rd</sup> floor restroom. The Board stated that all repairs had been completed and it was ok to process the invoice for payment.

## PAYROLL

An issue was brought to the Board regarding an employee carrying over a Personal Day. After some discussion the Board referred to the Employee Handbook to verify the policy. Commissioner West made a motion to allow the carry-over of vacation days, but denied the request to carry over the Personal Day to abide by the rules in the Employee Handbook. Commissioner Francis 2<sup>nd</sup> the motion and it passed 2-1 (Commissioner Hamman voted against).

## EXECUTIVE SESSION

The Board will hold an Executive Session on Wednesday, June 26, 2013 at 10 am to discuss the Handbook.

## MUSEUM

The Board received 3 invoices for repairs to the air conditioning units and condensers at the Museum. Commissioner West made a motion to approve payment of \$2342.16 to Bowman's Heating & Cooling and payment to Climate Makers for \$444.50 and \$277.00. Commissioner Hamman 2<sup>nd</sup> the motion and it passed 3-0.

## PART-TIME EMPLOYEES

The Board will send a notice to all Elected Officials/Dept. Heads notifying them that effective August 1, 2013 any part-time employee cannot work more than 28 hours.

## HIGHWAY

Janice Clemons, Highway Bookkeeper, brought in the proposed advertisement for the Highway Superintendent position. The Board made some changes and decided that the advertisement would run from June 27 – July 1, 2013. The Board will be accepting resumes through July 8, 2013. Chief Deputy Auditor, Mary Brown will send the notice to the Peru and Kokomo papers and Ms. Clemons will post on Indiana Career Connect.

## ITEMS FOR PURCHASE

Commissioner West made a motion to purchase a smokers receptacle and 2 changing tables and liners for the annex building. Commissioner Hamman 2<sup>nd</sup> the motion and it passed 3-0.

## RECORDER

The Board received an email from Brenda Weaver, County Recorder regarding the purchase of a computer for the floats. The Board stated that IT is currently working on getting the computer.

## HIGHWAY ENGINEER

Ken Einselen, Highway Engineer brought to the Board the LPA claim for bridge inspections. Commissioner West made a motion to allow Commissioner Francis to sign the voucher for reimbursement of \$5791.20. Commissioner Hamman 2<sup>nd</sup> the motion and it passed 3-0.

Mr. Einselen noted that there is work on getting the gas line re-wrapped at the Kelly Avenue Bridge.

Mr. Einselen also received a notification from INDOT requesting confirmation of the Bus 31 South project and schedule.

## RON DROSHA

Ron Drosha came before the Board to see about getting the dead trees next to the county parking lot cut down before Circus City Days. The Board stated they would look into it.

## COUNTY ATTORNEY

The Board discussed with County Attorney, Pat Roberts the following:

1. Claim for the Prosecutor's Office. Mr. Roberts stated that the matter had been resolved.
2. Maxims Contract. Mr. Roberts recalled looking at the contract and approving it the same day. Mary Brown will follow-up with Maximus to get another copy and have it signed.
3. Peddlers license requirement. Mr. Roberts will work on getting some procedures in place as well as an ordinance.
4. Heating/Air Specifications. Mr. Roberts is still working on the specs for the heating/air bids.

Mr. Roberts gave the Board a copy of the resolution that was approved by the Health Board as it pertains to the Health Dept. fees. Mr. Roberts prepared and ordinance for the Board to review and sign. Commissioner West made a motion to accept the ordinance revising the vital records service fees. Commissioner Hamman 2<sup>nd</sup> the motion and it passed 3-0.

#### EMA

Kris Marks, EMA Director brought a letter before the Board to obtain salary reimbursement from the state. Commissioner West made a motion to have Commissioner Francis sign the letter. Commissioner Hamman 2<sup>nd</sup> the motion and it passed 3-0.

#### BUDGETS

Commissioner Francis noted that the Board needed to complete their budgets for 2014. The Board worked on the Courthouse and CEDIT budgets and will work on the Cum Courthouse and Drainage at their next meeting.

#### ADJOURN

Commissioner West made a motion to adjourn and Commissioner Hamman 2nd the motion and the motion passed 3-0.

#### **Adjourned**

#### **MIAMI COUNTY BOARD OF COMMISSION**

\_\_\_\_\_, **Chairman**  
**Joshua Francis**

\_\_\_\_\_, **Vice Chairman**  
**Larry West**

\_\_\_\_\_, **Member**  
**Jerry Hamman**

**Attest:** \_\_\_\_\_, **Chief Deputy Auditor**  
**Mary Brown**